

**Duration:** 2 Days (9:30 am to 5:00 pm)  
**Faculty:** Mehul Shah (+91 92274 50000)  
**E-mail:** mehul@infogami.co.in

**Training Mode: Hybrid (Online & Offline)**

## Prerequisite:

Basic understanding of Excel Features and Functions. Basic Programming Skills are not Mandatory.

### Session - 1

Macro Recorder  
Visual Basic Editor  
Sub Procedure & Function Procedure  
Objects and Collection

### Session - 2

Declaring Variables  
Operators

### Session - 3

With-End With constructs  
If-Then Statement  
Select Case  
GoTo statements  
Looping

### Session - 4

Working with Workbook  
Working with Worksheet

### Session - 5

Working with Range

### Session - 6

MsgBox Function  
InputBox Function  
String Functions  
Date Functions

### Session - 7

Protecting VBA code with a password

### Session - 8

Function Procedure Examples  
Sub Procedure Examples

## Notes:

It includes Study Material and Certificate.  
You are required to bring your laptop.